

## President's Consultation Council Meeting

*Date | time* 03.05.21 | 10:30 AM | *Meeting ID* <https://santarosa-edu.zoom.us/j/91554147460>

### Attending

Pedro Avila, Dorothy Battenfeld, Erin Bricker, Delashay Carmona Benson, Frank Chong, Alexa Forrester, Sarah Hopkins, Kate Jolley, Sarah Laggos, Sean Martin, Jordan Mead, Jessica Melvin, Monica Ohkubo, Jane Saldana-Talley, Lauren Servais, Sandy Sigala, Zehra Sonkaynar, Stanley, Julie Thompson, Jocelyn Toscano, Debbie Weatherly

Time	Item	Owner
	1. February 5 Meeting Notes	
	2. February 26 Meeting Notes	
	3. Transition Plan/Vaccine Rollout	Dr. Chong
	4. Power Shut Off During Spring Break	Kate Jolley
	5. Proposed Agenda Items for Next Meeting	

### February 5 Meeting Notes

1. Approved

### February 26 Meeting Notes

1. Approved

### Vaccine Rollout

1. An update was provided on the message scheduled to go out on Friday, March 5 addressing questions about vaccination.
2. The first cohort of faculty and staff that were originally prioritized to receive vaccines from SCOE are still a priority for SCOE to administer vaccines. The second list established was not sent to SCOE because the service was halted due to delays in vaccines. Higher education employees have been placed at the end of the list as K-12 staff are prioritized in order for schools to open. While vaccines are delayed for another week, the SCOE avenue is still available. The district will use multiple avenues to get employees vaccinated as quickly as possible. Kaiser Permanente (KP) is an option for members and non-members. KP is not sent a list from SRJC to confirm its employees. Those receiving their vaccines at KP may need to show proof of employment, such as a paystub, etc. Any requests for employment verification should be referred to HR.

3. The district will not know the total number of employees who received a vaccine, only the number of vaccinations administered at the SRJC vaccine clinic.

### **Transition Plan**

1. Kate Jolley is charged with drafting a matrix as transition plans are publicized by other districts. While there are variations, most align their plans with the color tier system of their county. Pre-pandemic and post-pandemic normal will be different. Even if we are able to offer some in-person offerings, everyone will need to continue to use PPE and masks and practice social distancing, potentially for another 24 months. While some districts announced their reopening plans, we will put together a plan that works for SRJC faculty, staff and students.
2. Facilities team is working on installing plexiglass (temporary and permanent), assessing HVAC, assessing classroom spaces. As the county moves through the tiers, the college will be limited to use a percentage of the capacity of each room. Current COVID-19 protocols are being evaluated and revised.
3. The district will plan for the fall according to what faculty and staff can handle without overwhelming the college community and continue to use initial plans even if the county moves through the tiers during the fall semester.
4. A request, on behalf of chairs, for a clear step-by-step protocol for submitting proof two on April 4<sup>th</sup>.
5. All constituent leaders should work on a list of priorities in the short term and long term, what is essential and non-essential and collectively set limits locally and with state partners. A suggestion that the priorities signed off on by PCC and shared with the college community.
6. A discussion ensued regarding the stress levels of all SRJC employees and the ways in which we, as a college community, can operate with kindness and mitigate additional stressors as much as possible.

### **Power Shut Off Update:**

1. The switchover for 12kv at Santa Rosa campus is scheduled for spring break and the majority of buildings will be without power. A reminder will be sent to the community with details and instructions.
2. A request for consideration to the infrastructure. There may be disruptions when power is turned back on i.e. equipment may not work. A recommendation that staff stay off campus during the shut off and are encouraged to empty out the refrigerators in their offices as they will defrost.